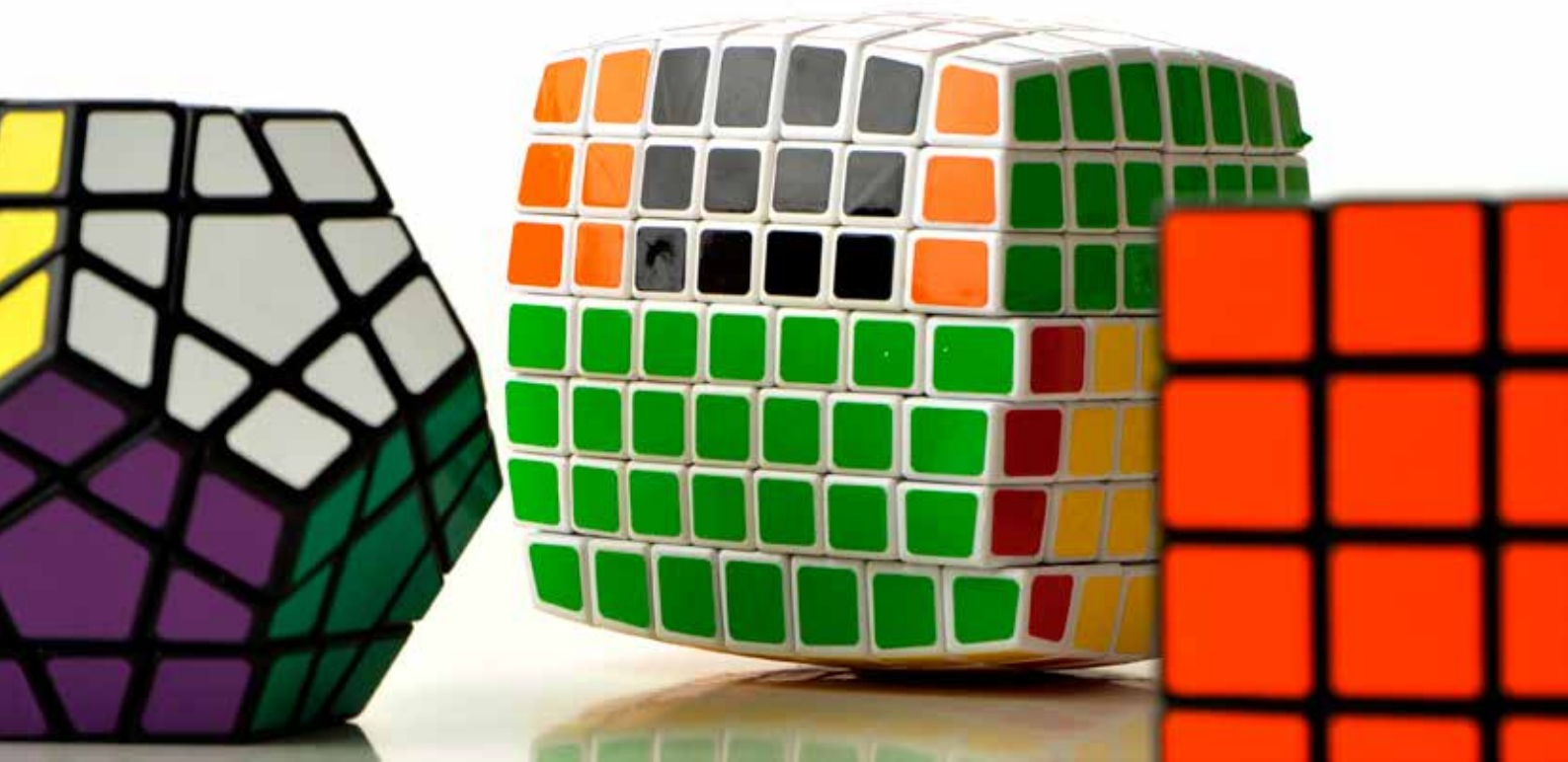


ARM

Affordable Risk Management

pjhlaw



Do you employ people?



If so, you need to ensure you are compliant.

PJH Law has devised an online employment portal that will ensure:

- Your business is compliant.
- Your employees are inducted correctly.
- That your risk of any legal claim is minimised.

Want to know more?



If you subscribe to ARM
you will be able to:

- Create your own contracts of employment by answering questions on a form that is tailored to your business.
- Induct new starts by enrolling them at your own branded e-learning academy and have them sit a range of courses from Manual Handling to the Bribery Act.
- Track your employees' learning.
- Access over 200 documents from your document bank.
- Reduce the risk of legal claim thereby saving on legal costs and management time.
- Have evidence of robust risk management to bring down your employer's liability insurance premium.

What do I receive with **ARM**



If you subscribe to ARM you will receive the following:



Your own unique login and branded portal.



Your own choice of our growing library of e-learning courses.

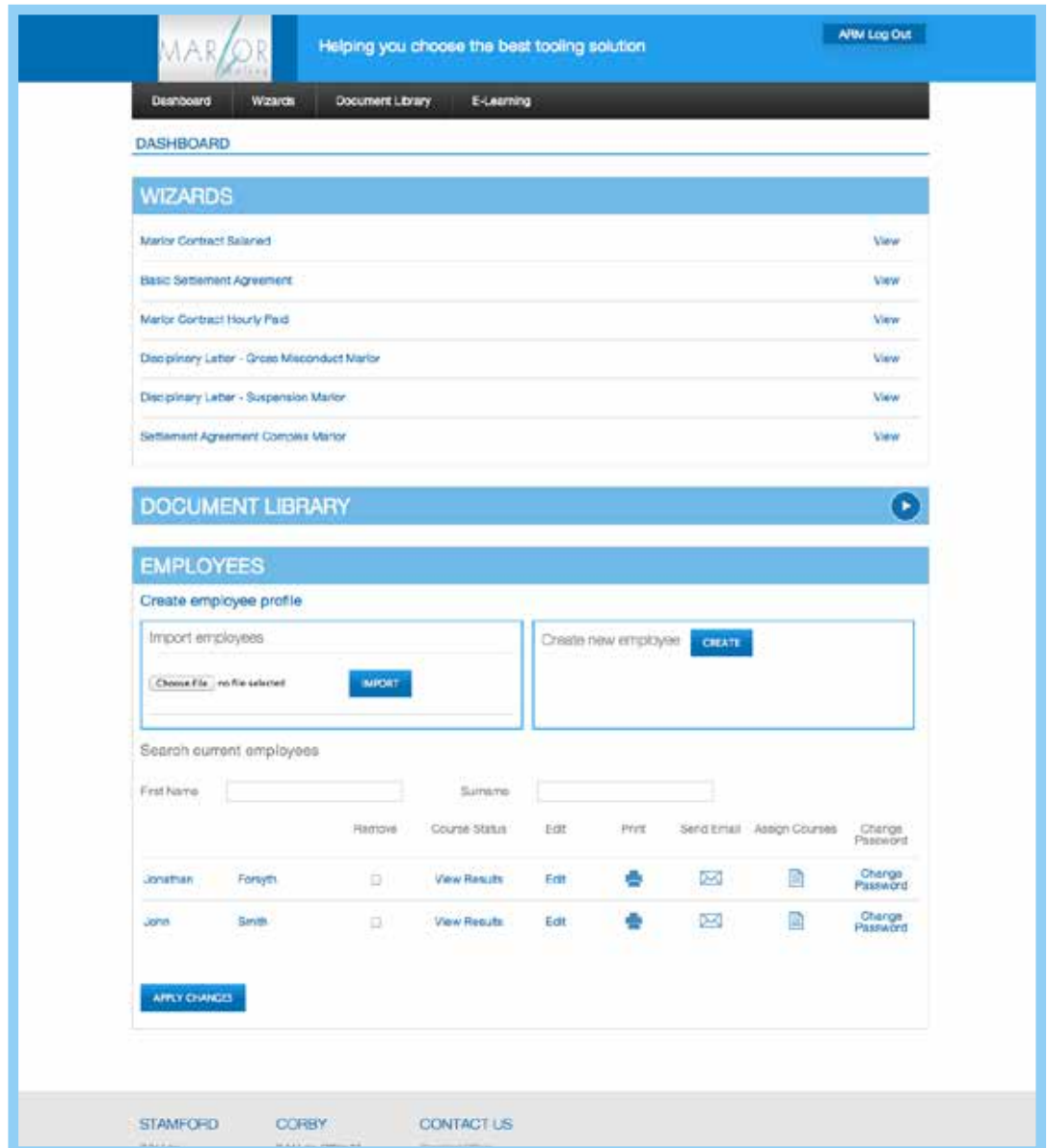


No limit to the number of times you can use the document creation wizards or online tools.

Let's look at the product in action:

Kevin Taylor, Managing Director of Marlor subscribes to ARM.

Kevin's online portal looks like this:





Using the contract wizard:

Kevin can create contracts of employment by answering a series of questions.

Kevin's contract wizard is unique to Kevin's business and has questions created relevant to his operation.

Here is Kevin creating a contract for John Smith.

The screenshot shows the MARLOR CONTRACT SALARIED form. The form is titled "MARLOR CONTRACT SALARIED" and is part of a web application. The top navigation bar includes "Dashboard", "Wizards", "Document Library", and "E-Learning". The form fields are as follows:

Employer Name	Marlor Tooling Limited
Employer Address	22 Maxwell Road Woodston Industry Peterborough PE2 7JU
Employee Forename	
Surname of Employee	
Continuous employment start date	
Date this contract to commence	
Probationary period	3 months
Job title	Director
Notice period	Statutory
Place of work	Marlor Tooling, Maxwell Road, Woodston Industry, Peter
Pay (in £)	
Will the Company make an Employer's pension contribution?	Yes

A "SUMMIT" button is located at the bottom left of the form.



Using the contract wizard:

DOWNLOAD DOCUMENT

SUBMIT

Kevin can download the completed contract for John to his desktop.

Kevin can draft disciplinary letters at the click of a button.

Terms and Conditions of Employment

Employer: Marlor Tooling Limited ("the Company") Registered Office: Willow House, Woodlands Business Park, Breckland, Linford Wood, Milton Keynes, MK14 6EU.

Employee: John Smith ("the Employee") of place.

INDIVIDUAL DETAILS:

Start Date:

Your continuous employment began on 13/11/2020

Your employment under the terms set out in this contract will begin on 13/11/2020.

Job Title

Your job title is IT Users Support assistant. This is a Clerical role. You may be required to undertake other reasonable duties from time to time irrespective of your title and status.

Probation

Your first six months will be probationary. During this time your manager will assess your performance, attendance and conduct.

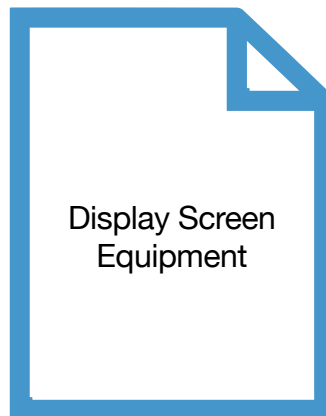
Your notice period during your probationary period is 1 week irrespective of whether you give notice to the Company or vice versa.

At the end of your probation, your manager will confirm whether your employment will continue.

E-learning and online courses:

Kevin can assign e-learning to any employee.
Here are some of the courses Kevin can
choose from:

Health and Safety:



Workplace law:



e *E-learning*

Here is John Smith doing his Bribery Act course.



Menu

1. PJH Law E-Learning for [insert c...
2. What you will learn
3. What is a bribe?
4. Are the following bribes?
5. Offences
6. Penalties
7. Defences
8. Quiz

Bribery Act



(c) PJH Law 2013

< PREV
NEXT >

 *Certified in an instant:*

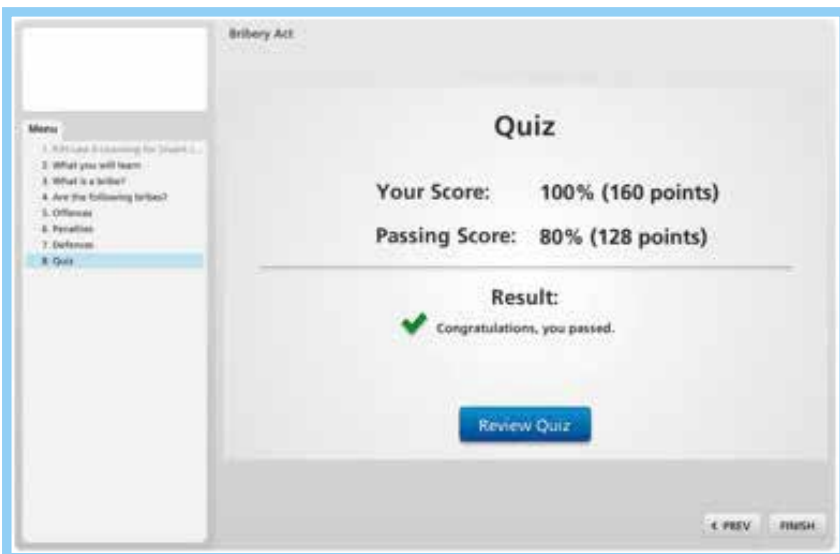
Lily	Hyland	<input type="checkbox"/>	View Results	Edit				Change Password
Course	Taken	Viewed	Score	Course Last Date	Course Passed Date	Result		
Bribery Act	No	No	0	11/07/18	---	---		
Computer Use	No	Yes	0	11/07/18	---	---		
Essential Hygiene and Chemical Safety Training	No	No	0	11/07/18	---	---		
Manual Handling Office Staff	No	No	0	11/07/18	---	---		
Display screen equipment	No	No	0	11/07/18	---	---		
E mail and Internet Use	No	No	0	11/07/18	---	---		
Social Media	No	No	0	11/07/18	---	---		
Mobile Phone Use	No	No	0	11/07/18	---	---		
presentation content	No	No	0	06/06/19	---	---		

[APPLY CHANGES](#)

Kevin can check that John has completed the course and assign him another course from PJH Law’s own e-learning portfolio.

Once completed John can download a certificate of completion.

[Download Certificate](#) 



Congratulations

This is to certify that

John Smith

has successfully completed and passed the course:

Bribery Act

with a score of

160 (100.00%)

The Benefits of ARM

DOCUMENT LIBRARY

Find documents using our A-Z index. Click on the letters below to filter through into the search box.

Search the A-Z:

A	B	C	D	E	F	G	H	I	J	K	L	M
<p>A</p> <ul style="list-style-type: none"> Acas age and the workplace a guide Acas code of practice 4 on settlement agreements Acas delivering equality and diversity Acas equality act 2010 guide for employers Acas how to manage collective redundancies Acas induction checklist Acas job application form Acas job application form long Acas job description Acas person specification Acas recruitment and induction october 2012 Acas right to apply for flexible working a short guide Acas varying a contract of employment Acas written statement example Access to medical reports act 1988 Agency workers regulations guidance Applicants guide to dbs crb form 												
										<p>N</p> <ul style="list-style-type: none"> Notice of changes to s1 Notice of changes to w particulars 		
										<p>Q</p> <ul style="list-style-type: none"> Quick guide to employm 		
										<p>R</p> <ul style="list-style-type: none"> Resignation as a director Riddor information for d 		
										<p>S</p> <ul style="list-style-type: none"> Secondment agreemen Section one statement o Service agreement Service agreement 1 		

If Kevin has an employment law issue he can check the online document bank to see if there is any guidance document covering the issue.

Let's hear from Kevin on the benefits of ARM.

ARM keeps my business compliant. We rarely have any employment issues or legal claims.

The system is easy to use and tailored exactly to our needs and requirements.

Kevin Taylor,
Managing Director, Marlor

HR and Legal Helpline:



Any subscriber to ARM also has the option of subscribing to PJH Law's HR and Legal helpline.

pjhlaw

10%
discount
for 100 Learners

Call PJH Law today on 01780 757 589 for a quotation.

*Purchase 100 learners for the online service and receive a 10% discount on the monthly fee.